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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of meeting held on 9th October 2019

Present: Cllr. S. Ashcroft - Mayor/Chairman

Cllr. S. Rainford

Cllr. R. Beacham

Cllr. H. Gee

Cllr. R. Adamson

Cllr. N. Stubbs

Cllr. B. Dalgleish-Warburton

Cllr. J. Clark

Cllr. S. Lomas

Cllr. J. Rogerson

Andrea Pownall - Town Clerk

**Min 0145 Mayors Welcome**

The Mayor opened the meeting and welcomed everyone to the meeting.

**Min 0146 Apologies for Absence**

Cllr. A. Odix - on leave

**Min 0147 Declarations of Interests**

Cllr Rogerson - Planning appeal - 3/2018/0507

**Min 0148 Freedom of Longridge - Mr Walter Clayton**

The Freedom of Longridge was awarded to Mr Walter Clayton. The Mayor presented a certificate to Mr Clayton with his family and friends present.

**Min 0149 Approval of Minutes**

**It was resolved** to sign the Minutes of the meeting of the 11th September 2019, as an accurate record with the following amendment to be noted:

**Min 0136 - should read "Single Use - Plastic Free Longridge"**

**Min 0129 - There is a hedge that also requires cutting back. The hedge is on boundary but not on the allotment side.**

With regards to Min 0132 - Berry Lane Public Toilets. Town Clerk brought to the attention of Council another incident of vandalism, this time it was the ladies toilets that had been targeted, the previous evening. Cllr Rogerson, as Chairman of Estates Committee was called out to witness the damage and the Police are involved. The ladies toilet has been pad-bolted shut in the interim. The timing of the toilets has been brought forward to 4pm as a short-term measure. The Cleaner of the Public Toilets does go above and beyond what is required, but naturally as this is the second incident of vandalism in one week it is unfair to expect her to continually "clean up" the mess created. Longridge Town Council would like it known that they appreciate the work the cleaner does in the public toilets and would like to thank her for continued support.

**Min 0150 Consideration of Planning & Licence Applications**

*3/2019/0813 - 16 King Street, Longridge - replacement wooden doors/windows with white UPVC windows and back door - green composite front door*

No objection to make

*3/2019/0888 - 6 Calfcote Lane, Longridge - Single storey rear and side extension with some internal alterations*

No objection to make

*Appeal Notice - 3/2018/0507 - Land adj to John Smith Playing Field, Chaigley Road*

Since the original application the Longridge Neighbourhood Plan has been approved. Longridge Town Council would like ask the inspector has this been taken into account.

**Min 0151 2nd Quarter Financial Report**

The Financial Report was **noted.**

**Min 0152 Meeting with NHS England/CCG**

The minutes of the meeting held on 11th September 2019 with NHS England and the CCG **were noted**.

**Min 0153 Single Use Plastic Free Longridge**

A verbal update **was noted**.

**Min 0154 Longridge Does Christmas 2019**

A verbal update **was noted**.

**Min 0155 V E Day Celebrations 2020**

A verbal update **was noted**.

**Min 0156 Finance**

The following were **authorised for payment:**

a. Initial Technologies (August 19) - £43.62

b. Bolton Christmas Trees - £1,385.16

c. PKF Littlejohn - £528.00

d. Alert Fire & Security - £44.40

e. Rosemary Glen Cleaning (Sept) - £432.00 (Station Buildings)

f. Rosemary Glen Cleaning (Sept)- £511.12 (Berry Lane Public Toilets)

g. Option Hygiene - £22.99

h. HMRC - £413.47

j. Terry Lewis (Sept) - £180.00

To note payments made my direct debit (for information only):

Town Clerk Salary (September) - £1057.76

Nappy Bins in public toilets (September) - £61.34

Electricity Bill (31.08.2019 - 16.09.2019) - £115.57

Nest (September) - £45.38 each month (Employer & Employee contributions)

The following have been paid under:

Min 0018 - £1342.79 - new tables for meeting room

**Min 0157 Extra Ordinary Meeting**

**It was discussed and agreed** that an Extra Ordinary Meeting take place on 6th November 2019 to discuss the day to day management of the Station Buildings and other associated buildings.

**Min 0158 Purchase of Office Equipment**

**It was discussed and agreed** that £600 be allocated for a replacement chair and an ergonomic mouse for the Town Clerk.

**Min 0159 Cross Boundary Partnership Meeting**

An update with given to the meeting. **It was agreed** in principal that a quotation should be obtained for an updated Traffic Management Plan, which would take into account the new developments on the neighbouring parish councils.

**It was agreed** that two Borough Councils be contacted to represent Ribble Valley Borough Council as representatives from Preston City Council will be at the next meeting.

**Min 0160 Residents Concerns**

A number of concerns were raised by Councillors, and these are to be placed on the progress sheet for the appropriate actions.

**Min 0161 Next Meeting**

The next meeting will be held on Wednesday 13th November 2019.